



## Junior Leader Job Description for Troop Librarian

**INTRODUCTION:** When you accepted the position of Troop Librarian, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader.

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**RESPONSIBLE TO:** Senior Patrol Leader (SPL, Assistant Scoutmaster - Librarian Advisor)

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### **SPECIFIC DUTIES:**

- Maintain the Troop library (merit badge books, pamphlets and other literature).
  - Update and maintain merit badge book inventory.
  - Ensure merit badge books are available at troop meetings.
  - Coordinate check-out of library items.
  - Work with other troop leaders to make the troop run well.
  - Set a good example.
  - Wear the uniform correctly.
  - Live by the Scout Oath and Law.
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**RESOURCES:** As the Troop Librarian for your troop, there are many resources available to you to help you do your job. These include people such as your Scoutmaster, Assistant Scoutmasters, and Troop Committee members. Other resources include your fellow troop junior leaders, teachers, religious advisors, and community leaders. Some literature that can help you include the following:

- *Boy Scout Handbook, No. 33105*
- *Junior Leader Handbook, No. 33500A*
- *Scoutmaster Handbook, No. 33009*
- *Woods Wisdom, Troop Program Features, No. 7262A*
- *Fieldbook, No. 33200*
- *Boy Scout Songbook, No. 33224*
- *Boy Scout Requirements, No. 33215B*
- *Boy's Life*
- Merit Badge Books
- Troop Policy Manual
- Troop Roster
- Troop Calendar
- Troop Planning Agenda Sheets